NEWFOUNDLAND
LABRADOR
LIQUOR CORPORATION

Dear Applicant::

Enclosed is an application for the **Transfer** of a **Club License**; please ensure that all items are completed.

In addition to a completed application, we also require the following documentation:

(1a) Written approval from the Provincial Fire Commissioner's office, St. John's Regional Fire Department or the City of Corner Brook Fire Department;

(1b) Permit and/or occupancy permit from the city or municipal authority.

(2) A signed copy of your purchase or lease agreement (if applicable);

(3) A letter from the current licensee agreeing to transfer the license;

(4) A letter from the current licensee allowing you to operate on his/her license until your license has been approved;

(5) One set of original floor plans, drawn to scale, outlining the Club facility and the total number of fixtures in the men's and ladies' washrooms;

(6) A copy of your Constitution and By-Laws; and

(7) Written approval from Building Accessibility and Fire & Life Safety (This is only required if renovations have been completed, please advise).

(8) If incorporated, please provide a current certified or a current stamped copy of the Corporations Act. Form 6, Notice of Directors.

Once all documentation is received, a final inspection will be carried out by the Newfoundland and Labrador Liquor Corporation.

If you require any additional information, you may contact this office at 724-2238 or 724-2239.

NEWFOUNDLAND
LABRADOR
LIQUOR CORPORATION

NOTICE TO APPLICANTS FOR TRANSFER OF LIQUOR ESTABLISHMENT LICENSE

Section 28 Liquor Licensing Regulations

"An application for the approval of the board for a transfer of a license shall be forwarded to the board at least 30 days before the date proposed for the transfer."

Please note that upon receipt of application, all required documentation is to be forwarded to the Newfoundland Labrador Liquor Corporation within 30 days. Applicants failing to comply will not be in a legal position to operate.

NEWFOUNDLAND
LABRADOR
LIQUOR CORPORATION

( ) APPLICATION FOR LIQUOR ESTABLISHMENT LICENSE
( ) APPLICATION FOR TRANSFER OF EXISTING LICENSE

( ) Hotel ( ) Motel ( ) Tourist Home ( ) Lounge ( ) Restaurant ( ) Tour Boat ( ) Institution ( ) Club – Civilian or Military
( ) Recreational Facility ( ) Transportation Service ( ) Restaurant/Lounge ( ) Airport Establishment

If applying for transfer of license, name under which License was last issued:
_____License No. _____
Address _____
_____ Telephone No. _____

PART ONE

TO BE COMPLETED BY APPLICANTS APPLYING FOR HOTEL/MOTEL, TOURIST HOME, LOUNGE, RESTAURANT, TOUR BOAT, RECREATIONAL FACILITY, RESTAURANT/LOUNGE, AND AIRPORT ESABLISHMENT OR TRANSFER OF SAME TYPE.

1. Do you require a catering license? ( ) Yes ( ) No

2. Name of Applicant in Full:
   Mr. ( ) Ms. ( ) _____
   (Surname) (Given Names)
   Address _____
   Email address _____Telephone No. ___ _____ Facsimile No. _____

3. (a) Business name of establishment:
   _____

   (b) Location of Establishment (please provide street address and municipality)
   _____

4. Is applicant sole owner? ( ) Yes ( ) No
   (a) If not sole owner, give particulars of agreements with any other party or parties
   _____

   (b) If a partnership, state separately each partner's investment and proportion of profit distribution:

Name	Investment	% Profit-sharing ratio

   (c) If a corporation, give:
   Name _____
   Date of Incorporation _____
   Public or Private Company _____
   Provincial or Federal Charter _____

   Officers& Directors **(If more than four, please provide separate list)**

Name	Address

5. State whether applicant will occupy building as owner or tenant
   _____

6. Has the applicant ever applied for a license for the sale of spirits, beers or wines in Canada or elsewhere either as an individual, a member of a partnership, or an officer, director or shareholder of a Corporation?

_____

_____

7. Is the establishment to be managed by the applicant? ( ) Yes ( ) No
If "No", by whom?

_____
Name in Full Address Age

8. Will the establishment be operated throughout the year or only seasonally?

_____ (If seasonally, period of operation) _____

PART TWO

TO BE COMPLETED BY APPLICANTS APPLYING FOR AN INSTITUTION AND CLUB LICENSE (CIVILIAN OR MILITARY)

1. Name of institution, Club, Branch, Lodge, Division or mess _____
2. Incorporated or chartered _____ Date_____
3. Please provide separate list of executive including names, titles, addresses and telephone numbers.
4. State date on which institution or club commenced active operation _____

PART THREE

TO BE COMPLETED BY APPLICANTS APPLYING FOR TRANSPORATION SERVICES

1. Name and address of Company or Organization:

_____

_____

2. Indicate type of transport for which this application is being made:

_____

PART FOUR

TO BE COMPLETED BY ALL APPLICANTS

I, , of

do solemnly declare that

(a) I have knowledge of the matters herein deposed to; and

(b) all information set forth in the attached application to the Newfoundland and Labrador Liquor Corporation is true and correct in substance and in fact

and I made this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.

_____ _____
DATE SIGNATURE OF APPLICANT

PLEASE SEND COMPLETED APPLICATION TO:

NEWFOUNDLAND LABRADOR LIQUOR CORPORATION
P.O. Box 8750, Stn. A
St. John's, NL A1B 3V1
Attention: Regulatory Services

Telephone: 724-2238/2239 Facsimile: 753-8625